App. F. IX-4

1932.
(Pts)

File No. 27-32

Serial Nos. /

Previous References
Edu 85-31/43
85-31 + 1-2

Later References
Pts 41-32(85 1-2) [illegible]
+ 28-32 + 2, 4
Pt 7 84-33(1-2)

General and Revenue Secretariat.

P 34-34 85 1-2
Z-34 + 1-4.
Z-35 + 1-2

116-46-2) 112.39.1-7
Pt 94 41-1-5
Pt 38-43 85 1-3

Serial Nos. /

Part B for October 32

SUBJECT.

Reorganisation of the Government Central Book Depot, Bangalore.

To.

G. 2183-5 & 26.9.32

The Superintendent Govt. Printing.
The Director of Public Instruction.
The Comptroller through Fund Sect.

Sanction

4/3

Rebn admn of the Bde Depn

Serial No.

From the Supdt Trichy
to P. 2 SBB-D 12.4.22
Babu b for work for the admn of the Depot.

1) Ans. The first question raised by the Supdt is that a Separate Sanctioned be appointed for the Book Depot. This Section is not in a position to state about the reasons of it. If however it is considered necessary there are already two Sub Post Inspts on the Pers and one of them in charge of the Depot under para 12 of the orders of the Pers Commr in the Depot may not have heavy work as not to be able to attend to the addl work of the Depot. Further there is already a Pers Section on deputation to the Govt Pers at Madras and Some Work will have to be found for him on his return. Thus the two parts of the question

2) The Supdt proposes to utilise the provisions made for the Chief Accts section Pers for the appointment of a Sub Post Supdt in charge of the Depot. It has been decided in Pers file 44-31. 1 and 6 perhaps below time

Officer

y

NOTE—Contn. Sheet.

As mentioned by the ... to keep

File No. 374 of 1931. General and Revenue Secretariat

The appointment of the Chief Acct. should be filled up in July 32. It is a point for consideration whether the appointment of Mr Daniel as Sub Asst Supdt Govt Press should be for the purpose of Chief Acct.

As regards the other questions raised about the Depot, I am in touch with the Dept. and will put up a note shortly.

19/4 3 The question relating to the revision of the staff of the Book Depot may first be disposed of in the Education Branch. After this is done, the question of an addl: Sub Asstt: Supdt: for the Press will be taken up in the G.M. Branch.

For orders if this can be done.

19.4.32

Genl: Secy)

Yes Hon
19.4

Edn Br)

Subd.

4 The Book Depot has been transferred to the Govt Press Building & the Depot of the Press has under the administrative control of the Supdt Govt Press. The in this letter opinion has now invited proposals for the supervision of the Book Depot transferred to this Charge. This therefore invited action

EDUCATION BRANCH
3540
19 APR 1932
GEN. & REV. SECT.

General and Revenue Secretariat | File No. 374 of 1931.

Serial No.

Education Dn Cannot dispose of the question now. The Supdt Govt Press will be in Consultation with the Dir of PI has to submit proposals & the same worked up in the P & S Section of the Com Dn. Submitted 19/4 8/4 19.4.32 5 As the chief of the Book Depot is going to the Edn. Dept., the D.P.I. may be consulted on the proposals Gen Secy 20/4

GENERAL SECRETARY 20 APR. 1932 No 7096

6 Yes accordingly Com 20/4

7 Forwarded with Compliments to the Director of Public Instruction for favour of remarks By order Clerk 21/4 For Gen Secy to Govt

8/4 21.4.32 MBR

8 Returned with compliments. I am in agreement with the proposals submitted by the Superintendent, Government Printing.

9 I invite special reference to item No. 8 on page 5 of the Superintendent's letter dated 11/12-of April 1932 relating to the retention of the provision under 'Encouragement to Authors' and 'Books and Maps' in the Budget Estimates of the Department. This I consider necessary as the Education Department is alone in a position to deal with the requirements under the two heads.

GENERAL SECRETARY 6 MAY 1932 No 8 Com 7/5

NOTE—Contn. Sheet.

For File No. 274 -of 1931. | General and Revenue Secretariat

10) The question raised in this office letter No. A1-389-71 of 31-32 dated 4-1-1932 may be finally disposed of in this connection.

R.S. Subba Rao
D.F.I.

6 MAY 1932

EDUCATION BRANCH 7 MAY 1932 GEN. & REV. SECTT.

11) Please put up the letter referred to above.
20/5

Subd
12) Sanction for file No. 85-31-3 relating to Rs. 2309 was issued to Govt. Dep on 23/1/32. It has not been returned yet.

(13) 12.5.32. The file referred to by the D.P.I. above is sent to the Secretariat (Mr. Ranga Rao). The question therein dealt with has to be considered with the present proposals. These proposals have been approved by the D.P.I. It is for consideration, however, whether some reduction in the menial establishment should be made. Eight peons seem to be too many. If necessary the Director of Govt. Press may be consulted about this. It is also necessary that the proposals relatement should be sanctioned by the D.P.I. to D.P.I.

14) If other proposals are sanctioned, the extension asked for by Mr. Narayana Rao, Medical the present Offg Manager of the Depot, cannot be granted (mid enclosed file).
19/5

15) Ques 20/5
23/5

(16) (Continuance of the two temporary posts of Rs 40+25 in the Central Pool Branch)

Please see the above put it up. Reminder Mr. Ranga Rao to forward his answer for the above query.
23/5
Sent reminder
7/6

Please have this done immediately
Ques
20/5

GENERAL SECRETARIAT 19 MAY 1932 No. 2764

General and Revenue Secretariat | File No. 374 of 193 1.

Serial No.

6) Draft filed
MDR 26/5 SRy 26.5.32 Issued 26/5

TYPING SECTION
27. MAY 1932

2 To

The D.P.I.
No E 4691 27/5
With reference to his D.O. note of 6.5.32 enquiries are being made regarding reduction in the clerical staff of the Central Book Depot. Cannot be made etc

Turned by the 9th PM
as 5/7
this has been linked
(DPS file 8-31.)

18 This file is very badly put up in a clumsy fashion—

19 Whenever the proposition etc. please

the D.P.I's letter of 4.1.32 is not readily traced please put a copy—

20) The file maybe removed from the Ct now by 5/7/32

21) Draft Memorandum submd
MDR submd 5/7 SRy 5.7.32 Issued today 5/7

Issued No E 6758, 5.7.32

23 The proposition statement which had been sent to the DPI for verification & return has not yet been received though he was asked to return

NOTE—Contn. Sheet.

Reorganisation of the Staff of Med Book Depot

File No. 374 of 193 / | General and Revenue Secretariat

same immediately in their office letter of 5th May 1932.

26) Director's letter of 4th June 1932 is in the linked file (Con 85-31)

25 Submd with reqst to members orders at para 20 supra

Hdl 7/7 Dy 7.7.32 (Lt-Col Mc) Ce 7/7

OFFICE OF THE SECRETARY MEMBER OF COUNCIL 8 JULY 1932 No. 2647

27) If no reply received by 9th, please send another urgent reminder to reach the W.D. by 9/7/32 Ce 9/7

D.P.9 reminder dd no E.10 of 9/7

From the D.P.9 No. A/4876-929 of 31.7.32 3

Dy 8th July 1932 12th

Returns the proposition statement of the Cent Medical Book Depot duly verified & states that it is difficult for him to offer an opinion on the making of the reduction of the medical staff that is suggested but he suggests that the Supdt Cent Pty might be in a better position to effect any possible coordination of work between the medical staff in the Pty & that in the Depot.

28. Submd with reqst to orders at para 27 supra

Hdl 13/7/32 Dy. 29) (Lt-Col Mc) Ce 14/7 13.7.32

OFFICE OF THE SECRETARY MEMBER OF COUNCIL 14 JULY 1932 No. 52[illegible]

30) Reply to the Supdt, agreed to

Serial No.

DEWAN'S OFFICE 531 22 JUL 1932

the D.P.I. may be invited with the return of the memo. submitted effecting a further saving of Rs. 11 and thereby up the total savings to Rs 2932 i.e. Rs. 3a. the Cinema pay being abolished, the proposal to place the dept. under a Sub Asst Supdt of Museums may be sanctioned Mr Daniel who has been as a Sub Asst Supdt for 3 years may be confirmed as such, on Rs 150- (the matter be put up as a separate paper). This would reduce the net saving to Rs 1132 i.e.

Dec
19-7-32

31) May be disposed of by circulation

Dewan

RG
21/7/32
Ce
21/7

GENERAL MISCELLANEOUS BRANCH

JM
22-7-32

RG
25/7/32
Ce
25/7

Confl: section)
27/7

Read in C.B
27/7

32) Submd. for perusal. A Circ. memo is put up

CPA 27/7)

Mes
28-7-32

By the transfer of the Curators of certain

P.T.

NOTE—Contn. Sheet.

3. By the transfer of the custody of certain Educational publications to the Bangalore Press, the work of the Depot has been considerably reduced. The work transferred amounts to Rs 84,000 in value representing the value of 3,40,000 copies to be distributed. The remaining work of the Depot is stated to consist of transactions of value of 1,50,000 per annum. There is also under contemplation, the transfer of more books to the private press which would reduce the work of the Depot further.

4. The Superintendent was asked to suggest the minimum establishment required. If the above reduction of work was clearly brought home to him and if he kept it in view while making the present proposals are not clear.

5. In view of the reduction in work and the fact that out of the existing establishment two clerks on Rs 40 and Rs 25 are temporary, the reductions proposed by the Superintendent may be accepted for the time being. These are: the posts of one clerk on Rs 50 and one clerk on Rs 25/- and a reduction in the Manager s pay, of Rs 10/- The Second Member has also suggested the reduction of one more on Rs 11/-

6. Against these reductions the Superintendent has proposed an allowance of Rs 10/- to the Stores Clerk and the creation of a new appointment of Sub Assistant Superintendent on Rs 150-10-250 to take the place of the Curator of the Education Department on Rs 125-10-175.

7. In view of the facts mentioned above, there is no need to sanction these increases in the present uncertain

Serial No.

uncertain state of affairs and that too, permanently If it is absolutelv necessarv for him to have an extra Supervising officer, it can only be on the minimum pay of the Curator in the Education Department in grade of Rs 125-10-175 and that, on a temporary basis.

38) The allowance of the Stores Clerk proposed is a new item which does not seem to be absolutely necessary. It was not in existence when the Depot was under the Education Department. Furnishing a cash security does not necessarily require the payment of an allowance.

39) The continuance of this establishment will have to be on a tentative basis with a view to see what further retrenchments are possible when the arrangements of the Depot are further revised.

40) In regard to item (7) of the Superintendent's proposals, the head 'Book Depot' may continue to remain where it is in the current year's Budget, only the power of operating on the heads transferred to to the Superintendent of the Press, being conferred on him.

41) The Superintendent also wants Rs 1,000/- to be provided extra for insuring the stock of books and the Depot building. As it is not usual for Government to effect insurance of its property in a private Company, the payment of premium would be an unnecessarv charge and may perhaps be dispensed with.

NOTE—Contn. Sheet.

WD 70—GBPM—60,000—13-8-34.

Respected Sir. I have examined this case in the light of the remarks & suggestions of the Finance Secy. (48)

The proposals of the Supdt have been (46)
Exd by the D.P.I. who has agreed to them.
Two reports have been received & there is not much scope for further reduction
Except of one item on Rs 11 as already
advised by me.

I agree with the Finance Secy that the proposal (47)
to give an allowance Rs 10 to each Supdt may be dropped. The question of cash security may be separately considered.

It is quite necessary to have an Supdt (48)
in immediate charge of the Dept. The
Landing of the curator in the Ex Dept was
Rs 125-10-175, but the office actually in
charge was drawing Rs 200. A minimum
pay of Rs 150 for this post is necessary. The
~~difference could be met by reducing the pay of the Curator to Rs 150 and the pay of the Supdt to Rs 200 which is necessary for the Supdt and the Curator to pay simultaneously as the Supdt is to be in charge of the Dept.~~

~~Necessary orders may be issued & allowance of Rs~~

Re: the Finance Secy suggestion the Finance (49)
Secy please see marginal remarks

Yrs
11/8/32

4898

For Disposal by Circulation.

No. C. 19

of 1932-33

GENERAL AND REVENUE SECRETARIAT

Council Matter.

Subject.

Proposals in regard to the management of the Government Book Depot and reorganization of its staff.

Circulated to the Members of Council.

Through Fin Secy

By Order,

27th July 1932

Chief Secretary to Government.

First Member of Council. ✓

1087 17/8.

Second Member of Council. 1087 ✓ 4/8 ✓

~~Third Member of Council~~

Gen. Secy. with compts

C.S. M. Hamilton 29/7/32

18/8

18.8.32

Serial No.

J

51) Subs. The file approving the Confirmation of Mr. Meerkhan as manager of the Bovale Depot and granting him another year's extension is put up. Orders whether the further necessary action may be taken on the file.

29/8 Yes. Please put up D.F.N and a draft G.O. quickly.

29.8.32

52) Submitted with a D.F.N as ordered

A draft G.O. and a draft Final note are put up for Consideration

A.S.

Genl: Secy) 5.9.32.

Please see me—

RJ

6/9/32.

[illegible]

A.D.F.N. to issue G.O. as Subs for appd

In the light of the instructions given in the matter of disposal of papers, I think a D.F.N

GENERAL SECRETARY
5 SEP 1932
No.

NOTE—Contn. Sheet.

WD 70—GBPM—60,000—13-8-31.

W.5.90

File No. of 193 General and Rel Secretariat

A D S N are inclined to think that the draft Go may issue —

RG 7/9/32

II nd Member

Agreed

Final Note signed by Member

GHQ 14/9

JM 14-9-32

For perusal

Secretary Member

Hon'ble Finance

with Compliments

19/9/32

H: 753.32 &
15.9.

I would respectfully urge that in view of the reduction of work in the Book Depot already Effected and in Contemplation, and the Existing Sub asst Superintendents of the Press Could possibly manage this Extra work and the new Appointment of an Extra Sub asstt Superintendent in Vchrng Entire cost may be regarded as not really necessary, and in the interests of Economy may not be Sanctioned. Even if Sanctioned, it may be on a ~~tentative~~ temporary basis so that its necessity may be reviewed later. It is not clear from the draft order that it will be on a temporary or tentative basis. This point may be made clear.

19.8.32.
19.9.

DEPUTY 15 SEP 1932

OFFICE OF THE HONOURABLE MEMBER IN CHARGE 8 SEP 1932 No. 1905-A.

Final Note by the Second Member of Council.

Subject:—

Reorganisation of the Central Book Depot now shifted to the premises of the Government Central Press under the control of the Superintendent, Government Printing.

The building occupied by the Central Book Depot, Bangalore being required for other purposes in the Medical Department in Government Order No.E.3696-99/Edn.317-31-3 dated 14th March 1932, it was directed that the Depot be shifted to the premises of the Government Central Press. The Superintendent, Government Printing, was placed in charge of the Depot and asked to submit proposals for the minimum staff required for the working of the Depot. He has accordingly submitted the following proposals:-

(a) To abolish the post of Curator and to appoint Mr.D.Daniel, temporary Sub Assistant Superintendent as Sub Assistant Superintendent for direct charge of the Depot;

(b) to effect a revision of the scale of clerical and menial establishment resulting in a savings of Rs.75 per mensem;

(c) to extend in connection with the Book Depot establishment the powers of appointment, promotion, etc., now exercised by the Superintendent in regard to Press establishment;

(d) to apportion the budget grant between the Director of Public Instruction and the Superintendent, Government Printing;

(e) to insure the stock of books and the portion of the building in which the Depot is located;

(f) to permit the staff of the Book Depot to work on Saturday mornings from 7:30 A.M. to 12:30 P.M.

I was in favour of the proposals of the Superintendent with the modifications that the pay of the Sub Assistant Superintendent should be fixed at Rs.150 and that a place of a peon on Rs.11 should also be abolished.

The Financial Secretary was of opinion that there was no necessity for the grant of an allowance of Rs.10 proposed by the Superintendent to the Store keeper and that the whole establish-

establishment as revised should be on a tentative basis. I have accepted this opinion.

In regard to the appointment of Mr. Daniel as Sub Assistant Superintendent, the Financial Secretary thinks that even if such an officer is necessary there is no need to give him more than the minimum pay of the previous Curator viz., Rs.125. I think that it is quite necessary to have an officer in immediate charge of the Depot. The sanctioned pay of the Curator in the Education Department was Rs.125-10-175, but the officer actually in charge was drawing Rs.200 per mensem. The pay of Rs.150 for the post is necessary

The proposals of the Superintendent as modified above are agreed to by the Dewan and the First Member of Council, and may be graciously sanctioned.

MEMBER OF COUNCIL.

Bangalore,
13th September 1932.

4898

General and Revenue Secretariat | File No. | of 193

Serial No.

Difficult point referred to in the latter part of Mr. Fox Secy's note is now made clear in the draft. It may issue

21/9/32

Issue
21/9/32

H. Genl. 5 28

TYPING SECTION
21 SEP. 1932
GENL. & REV. SECTT.

Lord Lytton.
For perusal before issue
26/9
26/9
(Lord Lytton)
27/9
Issued
Issue
27/9

Lo

Re Lytton Govt Press
Dr of Public Instruction
Compln Mrs Ll Bell
G. 2183-5 of 26-9-32

Lo chin Re reorganisation of the Central Book Depot

GENERAL

& Civil

NOTE—Contn. Sheet.

Very Urgent

No. P. 2566.
Encl one

OFFICE OF THE SUPERINTENDENT,
GOVERNMENT PRINTING IN MYSORE,

Bangalore, dated the 11th Apl. *1932.*
12/4

GENERAL SECRETARY. 12 APR. 1932 No

97-1898

36

FROM

B. PUTTAIYA, ESQ., B.A.,
Superintendent, Government Printing,
Bangalore.

To

Urgent

H. V. Ramaswami, Esq., M.A., B.L.,
Secretary to Government,
General Department,
Bangalore.

3540

SS 374-31-1

SIR,

With reference to the Government Order No: E. 3696-99 Edn. 317-31-3, dated 14th March 1932, directing the transfer of the Central Book Depot to the premises of the Government press and requesting me to submit suitable proposals in the matter of the administration of the Depot, I have the honour to state as follows:-

The Book Depot is a responsible charge holding a stock of about 3 lakhs of rupees, quite equal to that of the Stationery Depot. It is a business concern also with daily cash transactions of sales and deposits, etc. It is therefore essential that a responsible Gazetted officer with experience of stock and sale of books and accounts should be in immediate charge of it. The press proper had all along two Sub-Asst. Superintendents to help the Superintendent - one in the technical branches and another in the office, particularly accounts. According to the orders on the Report of the press Committee ordering the decentralisation of work in the management of the various branches of the Press (vide para 12), a separate Gazetted officer, i. e., the Senior Sub-Assistant Superintendent of the press, was placed entirely in charge of the Stationery Depot, the press proper being managed by only one Sub-Asst. Superintendent in the technical line. The Divisional Accountant sanctioned for the Accounts Section was not appointed owing to financial considerations.

18

It will be seen that the Press proper has been working with one officer short for nearly two years and now that the Book Depot has been placed under the orders of the Superintendent, the necessity for appointing another Sub-Asst. Superintendent has become -- imperative. Consequently, I beg to propose that Mr. D. Daniel, the present temporary Sub-Asst. Superintendent, who will be released on 1st July 1932, with the ~~xxxxx~~ return of Mr. B. Krishnaswamy Chetty, from his deputation in England, may be appointed Sub-Assistant Superintendent with effect from that date.

Mr. Daniel was in charge of a private book depot before he took up an appointment in the Bangalore Press and while working in the latter institution had additional experience in the stocking and selling of books, besides printing. He has worked in the Governmen Press for the past three years with considerable energy and enthusiasm and has been in charge of the Press proper, particularly accounts, in addition to technical work, ever since the Senior Sub-Asst. Superintendent was put in charge of the Stationery Depot nearly two years ago. I have therefore no hesitation in stating that his experience of printing, accounts and stock and sale of books will be an asset to the Government Press in its new responsibilit and therefore beg to recommend his appointment as Sub-Assistant Superintendent to be in charge of the Book Depot and Press Accounts.

As regards the ways and means to meet the pay of this officer, I beg to state that Government have just ordered in their Order No: G. 7818-19/P.&.S. 44-31-6, dated the 2/4th April 1932, to retain the Divisional Accountant's appointment in the Press on Rs 100/- per month. A saving of Rs 75/- per mensem will be effected in the book depot as shown in the proposition statement annexed. These two available amounts may be utilised permanently and the pay of the appointment, viz., Rs 150-10-250, met therefrom.

8

Bd

In regard to the staff of the Book Depot, the Curator, who is drawing Rs 200/- has already been appointed in the Education Department as Acting Secretary of the Local Examinations Board and this appointment may be retrenched in the Book Depot. The Superintendent, Government Printing, may be designated Ex-Officio Superintendent of the Book Depot in addition to his other Ex-officio appointments.

The present Manager of the Depot holds a permanent appointment of Rs 50/- and is acting on the minimum pay of the Manager ~~of~~ on Rs 60-2-70. He is due to retire on 15th June 1932. He may be retired on that date and his pay of Rs 50/- utilised for the appointment of the Sub-Asst. Superintendent as proposed above. The Manager's grade may be reduced from Rs 60-2-70 to Rs 50-2-60 and the sum of Rs 10/- thus saved may be given as an allowance to one of the Clerks who does the Store-keeper's work, as it is a very important and responsible work. The Store clerk may be required to furnish a security of Rs 250/-. On the retirement of the present acting Manager, the post of a clerk doing ~~to~~ accounts work may be combined with that of ~~a~~ the Manager and a last post on Rs 25/- be retrenched. The effect of these proposals will be a saving of Rs 75/- per month or Rs 900/- as shown in the annexed proposition statement. I feel it risky to propose further retrenchments in this initial stage and further recommendations, if any, will be submitted in the light of the experience gained after the arrangements now proposed have been working for some time.

The powers of appointment, promotion, punishment and internal transfers from branch to branch now exercised by the Superintendent in regard to the press and the Stationery Depot may be made applicable to the Depot as well.

As regards the Budget grant for the Depot for 1932-33, the major head may be changed into - "16 Stationery, Book Depot and

BD

Printing and in the Minor heads the head "(3) Book Depot" may be added to the already existing " 1 - Stationery Depot," and "(2) Printing and Gazette Office." The detailed heads may be as follows:--

3. Book Depot:-

		Rs.	
Establishment	...	4554 ~~4012~~	(Vide proposition statement.
Contingencies.	...	3000	

The funds pertaining to the encouragement of Authors and the purchase of books and Maps may be retained by the Director of Public Instruction. Bills will be sent by the press and Stationery Depot, as usual, to the Director for the printing of educational books for payment from the funds at his disposal.

[A provision of Rs. 3,000/- which is more than what was provided last year by Rs.1000/- has been ~~under~~ proposed under contingencies, as I shall be making arrangements to insure the stock of books in the Depot and provision for payment of premia is necessary.

[The Chief Engineer may be requested to insure that portion of the building in which the stock of the Depot is stored.] As it is absolutely necessary to provide additional accommodation for the storing of books, as the existing space is much cramped, the Chief Engineer may also be kindly requested to provide the necessary funds in the next year's budget for iron or wooden shelving against the walls in the Hall wherein the Depot is located.

Lastly, as the Depot will be housed in the Press premises, it may be ordered to work in the mornings on Saturdays from 7-30 A.M. to 12-30 noon in the same manner as the Stationery Depot and the Stamp Manufactory have been ordered to work between those hours.

In conclusion, the above proposals may be summarised as follows:-

1. The appointment of Mr. D. Daniel as Sub-Asst. Superintendent on Rs 150-10-250 with effect from 1st July 1932 to be in charge of the press Accounts and Book Depot.

2. The utilisation of the savings of the Book Depot and sanctioned appointment of the Divisional Accountant of the press for meeting the pay of Mr. D. Daniel proposed to be appointed as Sub-Asst. Superintendent.

3. The retrenchment of the appointment of Curator in the Book Depot.

4. The retrenchment of two hands in the establishment of the Book Depot, thereby effecting a saving of Rs 75/- per month or Rs 900/- per annum, as shown in the annexed proposition statement.

5. The grant of an allowance of Rs 10/- to the Clerk in charge of Stores and the taking of a security of Rs 250/- from him.

6. The powers of appointment, promotion, punishment and internal transfers now exercised by the Superintendent in the Press and Stationery Depot to be extended to the Book Depot also.

7. The additional head "Book Depot" to be added to the Press Budget head of " 16, Stationery and Printing."

8. The retention of only two minor heads under Book Depot, viz., Establishment and Contingencies, the other two minor heads; viz., Encouragement to Authors and Printing of Books and Maps being continued to be retained by the Director of Public Instruction.

9. The additional provision of Rs 1000/- under contingencies of the Depot for insuring the stock of books.

10. The Chief Engineer to be requested to arrange for the insurance of the building in which the Book Depot is located and also for making provision to provide iron or wooden shelving in the Hall of the Depot.

11. The Book Depot to be ordered to work in the mornings on Saturdays.

I solicit the favour of early orders on the above proposals.

I have the honor to be,
Sir,
Your most obedient servant,

Superintendent,
Government Printing.

D.v.s.

Appendix F G—1]

SUBJECT .....

.....

.....

Section Es

File No. 374-31

Serial No. 2

Diary No. of letter replied to .....

No. 4691 E & Q 1

To The DPI

Sir,

General and Revenue Secretariat

( )

the 193

With reference to your no. Genl no 26 of 6.5.1932 ~~forwarding your opinion on the~~ stating that you are in agreement with the proposals of the Supdt for Pkg. for the future taken of the Govt Book depot Lahore and to enquire if some reduction in the menial staff cannot be made, as the present ~~staff consisting~~ number of eight menials seems to be too large. I am also to request you to be so good as to have the

Date of issue 27-5-32

Signed by M of E W.

List of enclosures .....

Copied by 27/5/32

Examined by .....

accompanying report of Sub Committee
and the Report for printing
be ~~read~~ by your Secretary
& returned very early

I have

26/5

Yours sincerely

26/5 — 8 pm
26.5.32.

Edn. 116]

Postal Address:—POST BOX No. 6
Tel Address:—EDUCAGEN Bangalo

Department of Public Instruction.

Government of Mysore.

EDUCATION BRANCH
13. JUL. 1932
GEN. & REV. SECTT.

No. *A 1 - 4876-924 of 31-32.*

OFFICE OF THE DIRECTOR OF PUBLIC INSTRUCTION IN MYSORE,

ENCL. *One*

*Bangalore, dated.....8th.....July.....193*2

12 JULY 1932

FROM

N. S. SUBBA RAO, ESQ., M.A., BAR-AT-LAW.,
DIRECTOR OF PUBLIC INSTRUCTION IN MYSORE,
BANGALORE.

To

M. Ranga Rao, Esq., B.A., B.L.,
Chief Secretary to Government,
Bangalore.

GENERAL SECRETARY
13 JULY 1932
No. E

Ed 374-31-3

SIR,

With reference to your letters No. 4691/Edn. 374-31-2 dated 27th May 1932 and No. E. 67/Edn. 374-31 dated 5th July 1932 I have the honor to return herewith the proposition statement for the reorganisation of the staff of the Government Central Book Depot duly verified by my Financial Assistant.

As regards the reduction in the menial staff of the Depot, I find it difficult to offer an opinion in the matter. The Superintendent, Government Printing, would be better able to suggest a reduction as he can effect any possible co-ordination of work between the menial staff in the Press and that sent to his control by the transfer of the Central Book Depot.

I have the honor to be,

Sir,

Your most obedient servant,

N. S. Subba Rao
Director.

CS. 8/7.

nance and counts Form 11

(*Vide* Art. 57 C.I. 7th February 1903.)

[Appendix 200]

WD 0302—GPB—5000—14-11-30

Government orders sanctioning present Establishment		Present Scale				Comptroller's Report	Order of Government		
				Pay			Department concerned	Financial Department	
No.	Date	No.	Designation	Minimum	Rate of Increase		Remarks	Remarks	Orders
		1	Manager	60	2				
		1	Clerk	50					
		1	do	40					
		1	do	35					
		1	do	35					
		1	do	30					
		1	do	30					
		1	do	25					
		1	do	25					
		1	do	25					
		1	Peon	13					
		1	do	11+2 CA					
		1	do	11					
		1	do	11					
		1	do	11					
		1	do	11					
		1	do	11					
		1	do	11					
		18							
		1	curator	125	10				

Present scale is verified. Two posts on Rs.40 and 25 sanctioned temporarily in lieu of 2 permanent posts on Rs.20/- each have been included in the present scale. The proposal results in a saving of Rs.75/- per mensem or Rs.900/- per annum. Inclusive of the post of the Curator which is in grade 125-10-175 - the saving will be Rs.2,800/- per annum.

Financial Assistant.

Bangalore
11-4-1932

Total

Superintendent
Government Printing

Note.—To be prepared in duplicate[illegible] additional expenditure.

ncial Rules circulated with G. O. No. Fl. 1150—1192. dated 7th February 1903.)

'OR REVISION OF ESTABLISHMENT.

elates ... (Govt. Central Book Depot, Bkrt attached to the Government Central Press, Bangalore.

WD 0302—GPB—5000—14-11-30

Proposition							Grounds of Proposition	Comptroller's Report	Order of Government		
Permanent		Temporary							Department concerned	Financial Department	
Increase per month	Decrease per month	Increase per month		Decrease per month							
Amount	Amount	Period	Amount	Period	Amount				Remarks	Remarks	Orders
	10-00										
	50-00										
	25-00										
10-00	85-00										
	158 1/3										
10	243 1/3										
	233 1/3										

Present scale is verified. Two posts on Rs.40 and 25 sanctioned temporarily in lieu of 2 permanent posts on Rs.20/- each have been included in the present scale. The proposal results in a saving of Rs.75/- per mensem or Rs.900/- per annum. Inclusive of the post of the Curator, which is in grade 125-10-175 - the saving will be Rs.2,800/- per annum.

V. Narayanaiyangar
Financial Assistant.

B. Ramaiyengar
Superintendent
Government Printing

allowed by a reappropriation statement, if the proposal involves additional expenditure.

The present scale has been sanctioned in GO No E-1465-6/ Govt India Sanction.

PHS-27-32-1

1 copies

Proceedings of the Government of
His Highness the Maharaja of Mysore.

***** :0: *****

Read :

Government Order No. E. 3696-99/Edn 317-31-3 dated the 14th March 1932, directing the transfer of the Central Book Depot to the premises of the Government Press, and requesting the Superintendent, Government Press to submit proposals for the minimum staff required for the working of the Department

Date - 26-9-1932

Signed. M. N. Rao

2. Letter No. P. 2566 dated the 12th April 1932 from the Superintendent, Government Printing, Bangalore, submitting the proposals called for.

3. Letter No. A.1 4876-124 dated the 3rd January 1932, from the Director of Public Instruction in Mysore, submitting the proposition statement for the re-organisation of the staff of the Government Central Book Depot duly verified by his Financial Assistant.

Order No. G. 2183-5/Cash,
Dated, Bangalore, 26-9-1932

The Superintendent's proposals are the following:-

(a) to abolish the post of Curator and to appoint Mr. D. Daniel as Sub-Assistant Superintendent for ~~direct~~ immediate charge of the Depot.

Temp. Asst. Supdt. just over

Depot,

(b) to revise the clerical and menial establishments resulting in a savings of Rs. 75/- per mensem,

(c) to extend in connection with the Book Depot Establishment the powers of appointment, promotion, etc., now exercised by the Superintendent in regard to Press Establishment,

(d) to apportion the Budget grant between the Director of Public Instruction and the Superintendent, Government Press,

(e) to insure the stock of books and the portion of the building in which the Depot is located,

(f) to permit the staff of the Book Depot to work on Saturday mornings from 7-30 A.M., to 12-30 P.M.

2. In regard to the first point, the Superintendent says that the appointment of Curator may be abolished and that the Book Depot may be placed under his direct administrative control and that he may be designated Ex-officio Superintendent of the Book Depot. Government are pleased to approve of these proposals.

The Superintendent further considers that a responsible Gazetted Assistant with experience of stock and sale of books and accounts should be placed in immediate charge of the Depot and as his present staff of Gazetted Assistants in the Press have full work in the Press

Press proper, he proposes the appointmen of a Sub Assistant Superintendent. He recommends for the post Mr. D. Daniel who has been acting as Sub Assistant Superintendent for three years now. Government are pleased to approve of this proposal and direct that Mr. D. Daniel be appointed as Sub Assistant Superintendent on a fixed pay of Rs. 150/- per mensem for the present. He will also be placed in charge of Press accounts. The pay of this officer will as proposed by the Superintendent be met from the sum of Rs. 100/- per mensem provided in the Press Budget for a Divisional Accountant's appointment and the balance from the savings of Rs. 96/- per mensem under " establishment " of the Book Depot.

3. As regards the revision of the clerical and menial establishment, the Superintendent has proposed the reduction of the pay of the Manager from Rs. 60-2-70 to Rs. 50-2-60, the abolition of two posts on Rs. 50/- and Rs. 25 respectively and the grant of an allowance of Rs. 10/- per mensem to the Store Clerk who may be asked to furnish a security of Rs. 250/-. These proposals are approved with the modification that no allowance need be granted to the Storekeeper, the question of cash security to be furnished by him being reserved for separate consideration.

consideration.

4. Government also consider that the menial establishment is capable of reduction and direct that the place of a peon on Rs. 11/- per mensem be abolished. The result of this revision will be a savings of Rs. 96/- per mensem as shown in the appendix. The revised establishment will continue on a tentative basis for the present pending re-examination of the question of further retrenchments, if any, that may become possible later.

5. The proposals to extend the powers of appointment, promotion, which are now being exercised by the Superintendent in respect of the Government Press, to the Book Depot and holding the Book Depot on Saturday morning are also approved.

6. As regards the apportionment of the budget, the head " Book Depot " will continue to remain under ~~26~~ " 26 Education " in the current year's budget. The Superintendent, Book Depot, will operate on the minor heads "Establishment and contingencies" and the Director of Public Instruction on the heads " Encouragement to Authors ", Books and maps".

7. The proposal of the Superintendent in regard to insuring the stock of

of the Book Depot and the building will be separately examined.

RG 7/9/32

General Secretary to Governme

To

The Superintendent, Govt. Press,

The Director of Public Instruction

The Comptroller through Finl. Sect

24/9/32

Statement showing the existing and proposed scale of Postal Establishment of Gov.

Present Scale.			Proposed Scale.			
Designation.	Pay.	Average cost.	No.	Designation.	Pay.	Average cost.
Manager	60-2-70	64½	2.	Manager.	50-2-60/-	55½
Clerk.	50	50		Abolished	..	..
Clerk.	40	40	3.	Clerk.	40	40
"	35	35	4.	"	35	35
"	35	35	5.	"	35	35
"	30	30	6.	"	30	30
"	30	30	7.	"	30	30
"	25	25	8.	25	25	25
"	25	25	9.	25	25	25
"	25	25		Abolished.	..	..
Peons—			Peons.—			
1 Peon.	13	13	2	Peons on	13 each	26
1 "	11÷2 C.A.	11÷2 C.A.				
5 "	11	66	5.	"	11 each	55
1 "						
1 "						
1 "						
1 "						
1 "						
		154½				358½

S.O.

Government of his Highness the Maharaja of Mysore.

GENERAL AND REVENUE DEPARTMENTS.

G. O. No. G. 2183-5—P. & S. 27-32-1, dated 26th September 1932.

Government Central Book Depot.

Sanctions the re-organisation of the ——, Bangalore.

READ—

Government Order No. E. 3696-99—Edn. 317-31-3, dated the 14th March 1932, directing the transfer of the Central Book Depôt to the premises of the Government Press, and requesting the Superintendent, Government Printing, to submit proposals for the minimum staff required for the working of the Department.

2. Letter No. P. 2566, dated the 12th April 1932, from the Superintendent, Government Printing, Bangalore, submitting the proposals called for.

3. Letter No. A1.4876-124, dated the 3rd January 1932, from the Director of Public Instruction in Mysore, submitting the proposition statement for the re-organisation of the staff of the Government Central Book Depôt duly verified by his Financial Assistant.

ORDER No. G. 2183-5—P. & S. 27-32-1, DATED BANGALORE, THE 26TH SEPTEMBER 1932.

The Superintendent's proposals are the following:—

(*a*) To abolish the post of Curator and to appoint Mr. D. Daniel, temporary Sub-Assistant Superintendent, Government Press, as Sub-Assistant Superintendent for immediate charge of the Depôt.

(*b*) To revise the clerical and menial establishments resulting in a savings of Rs. 75 per mensem.

(*c*) To extend in connection with the Book Depôt Establishment the powers of appointment, promotion, etc., now exercised by the Superintendent in regard to Press Establishment.

(*d*) To apportion the Budget grant between the Director of Public Instruction and the Superintendent, Government Printing.

(*e*) To insure the stock of books and the portion of the building in which the Depôt is located.

(*f*) To permit the staff of the Book Depôt to work on Saturday mornings from 7-30 A.M. to 12-30 P.M.

2. In regard to the first point, the Superintendent says that the appointment of Curator may be abolished and that the Book Depôt may be placed under his administrative control and that he may be designated *Ex-officio* Superintendent of the Book Depôt. Government are pleased to approve of these proposals.

The Superintendent further considers that a responsible Gazetted Assistant with experience of stock and sale of books and accounts should be placed in immediate charge of the Depôt and as his present staff of Gazetted Assistants in the Press have full work in the Press proper, he proposes the appointment of a Sub-Assistant Superintendent. He recommends for the post, Mr. D. Daniel, who has been acting as Sub-Assistant Superintendent for three years now. Government are pleased to approve of this proposal and direct that Mr. D. Daniel be appointed as Sub-Assistant Superintendent on a fixed pay of Rs. 150 per mensem for the present. He will also be placed in charge of Press Accounts. The pay of this Officer will, as proposed by the Superintendent, be met from the sum of Rs. 100 per mensem provided in the Press Budget for a Divisional Accountant's appointment and the balance from the savings of Rs. 96 per mensem under "establishment" of the Book Depôt.

3. As regards the revision of the clerical and menial establishment, the Superintendent has proposed the reduction of the pay of the Manager from Rs. 60—2—70 to Rs. 50—2—60, the abolition of two posts on Rs. 50 and Rs. 25 respectively and the grant of an allowance of Rs. 10 per mensem to the Store Clerk who may be asked

to furnish a security of Rs. 250. These proposals are approved with the modification that no allowance need be granted to the Store-keeper, the question of cash security to be furnished by him being reserved for separate consideration.

4. Government also consider that the menial establishment is capable of reduction and direct that the place of a peon on Rs. 11 per mensem be abolished. The result of this revision will be a savings of Rs. 96 per mensem as shown in the appendix. The revised establishment including the Sub-Assistant Superintendent will continue on a tentative basis for the present pending re-examination of the question of further retrenchments, if any, that may become possible later.

5. The proposals to extend the powers of appointment, promotion, etc., which are now being exercised by the Superintendent in respect of the Government Press to the Book Depôt and holding the Book Depôt on Saturday mornings are also approved.

6. As regards the apportionment of the Budget, the head "Book Depôt" will continue to remain under "26 Education" in the current year's budget. The Superintendent, Book Depôt, will operate on the minor heads "Establishment" and "Contingencies" and the Director of Public Instruction on the heads "Encouragement to Authors" and "Books and Maps."

7. The proposal of the Superintendent in regard to insuring the stock of the Book Depôt and the building will be separately examined.

Secretary to Government,
General Department.

To—The Superintendent, Government Printing.
The Director of Public Instruction in Mysore.
The Comptroller to Government, through the Financial Secretariat.

Exd —P. S. E. N.

Statement showing the existing and sanctioned scales of establishment of Government Book Depôt at Bangalore.

Present scale			Sanctioned scale				
Designation	Pay	Average cost	Designation	Pay	Average cost	Increase	Decrease
	Rs.	Rs.		Rs.	Rs.		Rs.
Manager ...	60—2—70	67 1/2	Manager ..	50—2—60	57 1/2	..	10
Clerk ..	50	50	Abolished ..	..	..	..	50
Do ..	40	40	Clerk ..	40	40	..	..
Do ..	35	35	Do ..	35	35	..	..
Do ..	35	35	Do ..	35	35	..	..
Do ..	30	30	Do ..	30	30	..	..
Do ..	30	30	Do ..	30	30	..	..
Do ..	25	25	Do ..	25	25	..	..
Do ..	25	25	Do ..	25	25	..	..
Do ..	25	25	Abolished ..	..	..	..	25
Peons—			Peons—				
1 Peon ..	13	13	2 Peons on ..	13 each	26	..	..
1 Do ..	11+2 C. A.	11+2 C. A.					
6 Peons ..	11	66	5 Do ..	11 each	55	..	11
Total ..	..	454 1/2	Total ..	..	358 1/2	..	96

W D 706—GPB—355—28-9-32